



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

VILLAGE BOARD MINUTES

Tuesday, May 21, 2024 @ 5:30 pm

Village Board Room, 30 South First Street

Call to Order

Meeting called to order at 5:30 pm by Village President Chris Boucher.

Roll Call: Foster present, Kubasta present, Olson present, Bouras present, Janikowski not present; arrived at 6:08 pm, Stelzner present, Boucher present.

Also present were Village Administrator Logan Fuller and Attorney Tony Renning.

Pledge of Allegiance said in unison.

Regular Business

Motion by Kubasta second by Olson to approve consent agenda and payment of bills:

- April 30, 2024 Treasurer's Report/Balance Sheet
- April 30, 2024 Budget Comparison
- April 2024 Check Register

Motion passes by unanimous voice vote 7-0-0

Motion by Olson second by Foster to approve April 16, 2024, Village Board Minutes

Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-abstain, Stelzner-abstain, Boucher-aye 5-0-2

Motion by Olston second by Foster to approve May 8, 2024, Village Board Minutes

Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-abstain, Stelzner-abstain, Boucher-aye 5-0-2

Communications

None

Public Participation

None

Administrator's Report

Business update:

- Switchgear construction moving forward with potential for low-rate production in the expansion area.
- Wolf Run broke ground recently and contractors are working in preparation for the first 4 homes to be built on lots 1-4.
- Premier Bank making great progress and on track for fall opening.
- No movement on industrial land or other land sale listings currently.

Grants:

- Additional checklist to be submitted to receive funds from the county.
- CDI grants are available up to \$250,000.

Operations:

- Municipal court continues to pursue and receive past due fines.
- SOPs are developed with policy improvements.
- General Code has received previous ordinances and in process of updating code online.
- Working on 5-year capital improvement plan with CLA.
- Should have audit in next three weeks. Budgeting process to start in July.
- Welcome Mike Schoenberger as Treasurer as Julianne Matsche retired to spend time with family. Tiffany Heeg volunteering in office for summer.
- Waste Management Regional Representative Chad Koehler will provide update addressing at the June Village Board Meeting.
- Negotiations with Verizon for a new cell tower lease have begun.
- Meeting with DNR regarding status on park land appraisal for sale.

Committee Reports:

- Beautification met discussed planting crab apple trees, the brat fry fundraiser, Sovereign State Days parade, and policy regarding painting murals on business walls.
- Cemetery did not meet.
- Fire District, Ryan Krings reported on cleaning and replacing fans in firehouse, update on air boat and extra DOJ form required and boats to be ready for the ice, ARPA receipts to be turned in this week, his retirement and staff transition going well. Ryan was thanked with a standing ovation and plaque for this many years of service.
- Historic Preservation, meeting in June.
- Library, met, gave business update, summer will be busy with many exciting programs.
- Parks, met, reported on pool opening, park updates.
- Personnel & Finance, met, reported on numerous items, awaiting AIT Invoice.
- Plan Commission, reviewed Village-owned properties.
- Public Safety, met, department updates, hiring full-time officer, grant with 50% additional funds for safety grant, various traffic updates, ordinances/violations discussed, SSD parade, possible night out event in August.
- Public Works, met reported on numerous project updates.
- Ad-hoc Deduct Meter, no activity.
- Ad-hoc Fee Review, no activity.
- Ad-hoc Channel Review, no activity.

Old Business

None

New Business

Motion by Foster second by Olson to use \$184,420.83 of unspent bond proceeds to be applied to Lake Winneconne Park project to authorize award previously accepted bid contract W0011-09-22-00179.02 to Northwest Asphalt for \$721,746.60

Motion passes by unanimous roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Boucher-aye 7-0-0.

Motion by Olson second by Janikowski to approve final change order to Advance Construction in the amount of \$49,295.55.

Motion passes by unanimous roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Boucher-aye 7-0-0.

Motion by Foster second by Kubasta to approve Jossart Brothers quote of \$16,500, charged to the water utility fund in support of the public to private water main valve near Shallbetter properties.

Motion passes by unanimous roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Boucher-aye 7-0-0.

Motion by Foster second by Kubasta to approve the hiring of McMahon engineers to provide on-site representation services and prepare final records for the Wolf Run Subdivision in the Village of Winneconne at the price of \$40,600.00.

Motion passes by unanimous roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Boucher-aye 7-0-0.

Motion by Bouras second by Olson to enter Closed Session pursuant to §19.85(1)(c), Wis. Stats. to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the committee has jurisdiction or exercises responsibility.

Motion passes by unanimous roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Boucher-aye 7-0-0.

Motion by Kubasta second by Bouras to return to open session

Motion passes by unanimous voice vote 7-0-0

Motion by Janikowski second by Olson to approve the hiring of Michael Zamzow. Fulltime police officer as the replacement of departing officer Adam Kelm.

Motion passes by unanimous roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Boucher-aye 7-0-0.

Motion by Foster second by Kubasta to approve Direct Seller Permit Elizabeth LeeFranzen, Norwex products.

Motion passes by unanimous voice vote 7-0-0

Motion by Kubasta second by Bouras to approve Temporary Class B Picnic Licenses

June 9, 2024 – St. Mary Catholic Church, 210 Pleasant Dr.

June 14-16, 2024 – Winneconne Youth Diamond Club-Marble Park

June 21-23, 2024 – Winneconne Youth Diamond Club-Marble Park

Motion passes by unanimous voice vote 7-0-0

Motion by Olson second by Janikowski to approve Operator Licenses:

Names provided on attached copy

Motion passes by unanimous voice vote 7-0-0

Confirm next meeting date:

Tuesday, June 18, 2024, at 5:30 pm in the Board Room

Request from Trustee Janikowski to move meetings to different day to accommodate his work schedule; statement by Trustee Stelzner that she moved her work schedule to accommodate board meetings. Meeting remains as scheduled.

Adjourn

Motion by Kubasta second by Olson to adjourn meeting

Meeting adjourned at 6:55 pm

Motion passes by unanimous voice vote 7-0-0